



Tadi Rural Municipality
Office of Rural Municipal Executive

Kharanitar, Nuwakot
Bagmati Province, Nepal

Invitation for Sealed Quotation

First Date of publication: 2079/06/14 (30 September 2022)

Sealed Quotation No: TRM/SQ/GOODS/079/80-01

1. The **Tadi Rural Municipality** invites sealed quotations from registered Suppliers for the supply, delivery and installation of **Supplying and Delivery of Stationary and official goods**.
2. Eligible Bidders may obtain further information and inspect the Bidding Documents at the office of **Tadi Rural Municipality, Kharanitar, Nuwakot**, Email: **ito.tadimun@gmail.com**, Phone no.: **9841671775**.
3. A complete set of Bidding Documents may be purchased from the office **Tadi Rural Municipality, Kharanitar, Nuwakot** and the office **Tadi Rural Municipality, Kharanitar, Nuwakot** by eligible Bidders on the submission of a written application, along with the copy of company/firm registration certificate, and upon payment of a non-refundable fee of **NRs. 1000.00** till **2079/06/28 (14 October 2022)** during office hours.
4. Sealed bids must be submitted to the office **Tadi Rural Municipality, Kharanitar, Nuwakot** by hand before **12:00 Noon** on **2079/06/30 (16 October 2022)**. Bids received after this deadline will be rejected.
5. The bids will be opened in the presence of Bidders' representatives who choose to attend at **1:00 PM, 2079/06/30 (16 October 2022)** at the office of **Tadi Rural Municipality, Kharanitar, Nuwakot**. Bids must be valid for a period of 45 days after bid opening and must be accompanied by a bid security amounting to a minimum of **NRs. 25,000.00**, which shall be valid for 30 days beyond the validity period of the bid. If bidder wishes to submit the Cash Security, the cash should be deposited in Dharauti Account No. **02-133-00985850-01-9** at **Agricultural Development Bank Ltd., Kharanitar Branch, Nuwakot** and submit the receipt of the deposited amount of cash along with the Sealed Quotation.
6. If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid security shall remain the same as specified for the original last date of bid submission.
7. Purchaser reserves the right to accept or reject, wholly or partly any or all the Sealed Quotations without assigning any reason, whatsoever.

Chief Administrative Officer